



JAMES K. HAHN  
Mayor

Commission  
DOMINICK W. RUBALCAVA, *President*  
SID C. STOLPER, *Vice president*  
ANNIE E. CHO  
GERARD McCALLUM II  
SILVIA SAUCEDO  
BARBARA E. MOSCHOS, *Secretary*

RONALD F. DEATON, *General Manager*

January 31, 2005

To: Interested Parties

Subject: Notice of Availability/Notice of Intent to Adopt  
An Initial Study/Proposed Negative Declaration for the  
Los Angeles Department of Water and Power  
West Los Angeles Administration Building Project

The City of Los Angeles Department of Water and Power (LADWP) is proposing to build a new two-story office building to house LADWP employees of the West Los Angeles District Headquarters. The proposed project site address is 12300 Nebraska Avenue in West Los Angeles. As Lead Agency, LADWP has prepared an Initial Study/Proposed Mitigated Negative Declaration (IS/MND), which evaluates the potential environmental effects of the proposed project.

**Project Description:** LADWP is in the process of developing construction documents for a new two-story administration building to be built at the West Los Angeles District Headquarters complex. The site for the new building is currently being used for parking and is completely accessible. (Parking for employees and construction workers will still be available within the complex.) The new building is a two-story office building of steel frame construction. The exterior consists of masonry on the ground floor and stair tower areas, and an aluminum and glass curtain wall system on the second floor and entry areas. The second floor plane and the roof structure will be metal deck and concrete fill. It is estimated the construction duration will be approximately 10 months. The facility use will be no different than what is already occurring on the site in various other buildings. This building will combine those work activities under one roof and give the employees a new and safe work environment. There will be no change in facility operations as a result of this project.

**Project Location:** The new building would be located at 12300 Nebraska Avenue between Wellesley Avenue and S. Carmelina Avenue in the community of West Los Angeles. The site where the new building will be located is currently being used for parking and is completely accessible. All project related activities, including staging and construction, would occur and be completely contained on LADWP property.

**Public Review Period:** The IS/MND is being made available for public review for a period of 30 days beginning February 3 and concluding March 4, 2005. The document may be viewed at the following website address:

<http://www.ladwp.com/ladwp/cms/ladwp004156.jsp>

**Water and Power Conservation ... a way of life**

111 North Hope Street, Los Angeles, California 90012-2607 Mailing address: Box 51111, Los Angeles 90051-5700  
Telephone: (213) 367-4211 Cable address: DEWAPOLA

Interested Parties  
Page 2  
January 31, 2005

Copies are also available for review at the West Los Angeles Regional Branch Library (861 Alma Real Drive 11360 Santa Monica Blvd.) and the Council District 11 West Los Angeles Field Office (1645 West Corinth Avenue, Room 201). Comments on the IS/MND must be received in writing no later than 5:00 p.m., March 5, 2005 and sent to: Los Angeles Department of Water and Power, Environmental Services, Attn: Nadia Dale, 111 N. Hope Street, Room 1044, Los Angeles, CA 90012. Comments may also be faxed to (213) 367-3582.

All comments received in relation to issues discussed in the IS/MND will be included in the Final Mitigated Negative Declaration that would be forwarded to the Board of Water and Power Commissioners for final consideration. The Commissioners are tentatively scheduled to consider adoption of the Negative Declaration and approve the proposed project on May 3, 2005. The board date, time, and location can be verified closer to the tentatively scheduled date by visiting <http://www.ladwp.com/AboutLADWP> or by contacting Ms. Nadia Dale at the number below.

If you have any questions regarding the IS/MND, please contact Ms. Nadia Dale at (213) 367-1745.

ND:gc  
c: Ms. Nadia Dale